

**CANNING VALE PRIMARY SCHOOL
SCHOOL BOARD MINUTES FOR MEETING 24th November 2016**

This was an Open Meeting

DATE:	24.11.16	MEETING NO:	8:17
TIME:	19:00 – 20.30	MEETING LOCATION:	Staffroom

ITEM REF	ITEM	LED BY	BOARD TO:
1	Opening and apologies, absentees, attendees, guests	Rebekah	Attendees: Rebekah Milnes, Phillipa Berkhout, Karen Johnson. Lauren Murgia, Corrina Mantegna, Belinda Johnston, Gemma Henson, Laura Taylor, Erica Garner, Kerwyn Jonker, Babu Avurapalli, Clinton Giraudo Apologies: Jackie Lange, Natasha Ouma & Glen Innis Open Meeting: Attendee - Jane Hannay P & C President
1.2	Conflicts of Interest	Rebekah	No declared conflicts

2	Approval of Previous minutes	Rebekah	Motion to endorse previous minutes as a true and accurate record: Moved: Laura Taylor & Seconded Clinton Giraudo Passed Unanimously
2.1	Business arising previous minutes:		
2.1.1	School Volunteer Policy	Rebekah	<p>Discussion was about whether all volunteers require a Working With Children Check.</p> <p>Option 1 and Option 2 had been presented for the board to read</p> <p>Option 2 stating that Parents (as per document), do not need a WWCC was endorsed option.</p> <p>Phillippa to action from here.</p> <p>Action: Policy to be presented to staff in 2017.</p> <p>School Office Staff to be inducted.</p> <p>Board to revisit at 2nd meeting for 2017 to see how Policy is going.</p>
2.1.2	National School Survey	Phillippa	<p>All Board Members had opportunity to study data from Nation Survey. From the results there will be these actions:</p> <ol style="list-style-type: none"> 1. 25% of families participated therefore 75% did not and we will look to increase the feedback return rate for the next survey. 2. Investigate reintroduction of “Let’s Talk” Parent Forum 3. Develop CVPS’s own survey to collect own specific data and target issues, with opportunity for participants to leave comments. 4. Possibly involve students and use house cards to encourage families to participate. <p>Agenda Item for 1st Meeting 2017</p>

3	Standing Order: School budgets		
3.1	SCF (Student centred funding) update	Karen	<p>SCF exceeded minimum target.</p> <p>2016 Minimum Expenditure Requirement is on track.</p> <p>Replacement Plan linked to reserves presented.</p> <p>Endorsed Lauren Murgia Seconded Gemma Henson</p>
4	Standing order: Business Plan/DPA		
4.1	Delivery and Performance Agreement	Phillippa	<p>Phillippa walked members through the DPA with a particular focus on the section (Board). She explained that the Business Plan is one aspect of the DPA.</p> <p>Phillippa explained that the next external review was due in 2017 but that CVPS was extended until 2018. This extension was viewed positively because it gave the school some extra time to work towards achieving the targets as articulated in the Business Plan.</p>
5	NAPLAN 2016	Phillippa	<p>2019 NAPLAN will be online (5 tests over 2 weeks). Presently CVPS is developing skills in typing e.g. 'Typing Tournament' which has both a school and home licence for students.</p> <p>Agenda in 2017: to get understanding out to broader community in 2017.</p> <p>Next Meeting Phillippa to present data sets that demonstrate student progress from Years 3 - 5.</p>

6	Next meeting	Rebekah	February 9 th 2017 Meeting Closed at 8.30pm
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