

Annual General Meeting – Tuesday 24th March 2017, Staffroom

Open 7:30

Jane Hannay stood down as President for nominations of the new Executive. Phillippa Berkhout (CVPS Principal) welcomed everyone present and declared all positions on the committee vacant.

Attendants and New Members: No new members. Attendees Kerwyn Jonker, Jane Hannay, Craig Jackson, Heather Craig, Di Harper, Natalie Parker, James Lucas-Smith, Brooke Sumastra, Phillippa Berkhout, Mallory Dehnel, Deb Loxley, Beatriz James, Lucinda Arnott, and Neil King

Apologies: Donna Wilson, Amanda Davies, Kris Vogle, Zoe Boyds

Presidents report

Outgoing president thanked the previous committee and members, noted highlights of the past year, and thanked the Principals and deputies for their ongoing support of the staff extending the thankyou to all school staff and their support.

Treasurers Report

Income and Expenditure statement has been audited. No contravenes, Signed by President and Secretary. A copy will be sent to both school business managers, auditors and to new secretary.

Canteen report

Included in Treasurers Report

Documentation to be endorsed:

- Fundraising Subcommittee Terms of reference – motion to endorse – Malory, Seconded Heather - unanimous
- Canteen Committee Terms of Reference – motion to endorse Jane, Natalie - unanimous
- Cash Handling & Reimbursement of Expense Guideline – motion to endorse Mallory seconded James - unanimous
- Constitution – motion to endorse the CVPS Constitution moved by Kerwyn, seconded by Beatriz – unanimous

Minutes taken by Kerwyn Jonker, standing down Secretary.

A short description provided – main points highlighted by Phillippa (as per WACSSO information).

Nominations called for:

Position	Nominated	Moved & Seconded	Carried	Comments
President	Mallory Dehnel	Jane moved Kerwyn seconded	Yes	
Vice President	Jane Hannay	Jane self-nominated Craig Seconded	Yes	

Treasurer – General	Amanda Davies	Kerwyn moved, Heather seconded	Yes	Nominated by email 15/3
Treasurer – Canteen	No nomination			To be advertised
Secretary	No nomination			To be advertised
Executive committee member	Beatriz James	Jane moved, Debra Seconded	Yes	
Executive committee member	Heather Craig	Beatriz moved, Mallory Seconded	Yes	
Executive committee member	Brooke Sumastra	Brooke Moved, Jane Seconded	Yes	
Canteen sub-committee	Kerwyn Jonker	Beatriz moved, Debra seconded	Yes	
Canteen sub-committee	Debra Loxley	Brooke moved, Craig seconded	Yes	
Canteen sub-committee	Lucinda Arnott	Lucinda moved, Mallory seconded	Yes	
Canteen sub-committee	Natalie Parker	Deb nominated, Heather Seconded	Yes	
Fundraising sub-committee	James Lucas-Smith	Jane nominated, Mallory	Yes	
Fundraising sub-committee	Natalie	Heather nominated Deb seconded	Yes	
Fundraising sub-committee	Debra	Deb nominated, Natalie Seconded	Yes	
Fundraising sub-committee	Lucie	Lucy and Deb	Yes	
Fundraising sub-committee	Zoe Boyds	Natalie nominated James seconded	Yes	
School Banking Rep	No nomination			Donna will continue till new rep found
School Banking Backup Rep	No Nomination			advertise
School Board Representative	Jane	Jane Nominated, Debra seconded	Yes	
CVPS Finance committee Rep	Jane	Jane nominated, James seconded	Yes	
ESC Finance committee Rep	Heather	Heather nominated, Mallory seconded	Yes	
Honorary Auditor	Put request to Armada	Kerwyn Nominated	Yes	

	Auditing	Craig seconded		
Signatory	President			
Signatory	Secretary			
Signatory	General Treasurer			
Signatory	Canteen Treasurer			

Motion that the President, Secretary, General Treasurer and Canteen Treasurer are the approved signatories all of the Canning Vale Primary School P&C account and the Canning Vale Primary School Canteen Accounts moved by Natalie, Seconded Debra

Next AGM – Directly after the General Meeting 20th March 2018 at 7:30pm (week 8, term 1)

Meeting closed – 8.09pm by President