

CANNING VALE PRIMARY SCHOOL and EDUCATION SUPPORT CENTRE P&C AGENDA FOR MEETING

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|-------|------------------|-------------------|-----------|
| DATE: | 29 November 2016 | MEETING NO: | 8:16 |
| TIME: | 19:00 | MEETING LOCATION: | Staffroom |

| ITEM | ITEM | LED BY | Discussion points and requests |
|---------------------------------------------------|-------------------------------------------|------------------|-------------------------------------------------------------|
| 1 - Opening and Welcome | | | |
| 1.1 | Welcome new Members, Attendees and guests | Jane | |
| 1.2 | Apologies | Jane | |
| 1.3 | Conflicts of Interest | Jane | |
| 2 - Confirmation of Previous minutes | | | |
| 2.1 | | Jane | Motion to endorse the previous minutes |
| 3 - Accept Agenda – New business | | | |
| 3.1 | | Jane | |
| 4 – Business Arising From Previous Minutes | | | |
| 4.1 | Welcome Pack | Jane | |
| 4.2 | Parent Information Sessions | Phillippa / Jane | Next Year - Cyber safety |
| 4.3 | Facebook | Jane | |
| 4.4 | Trestle Tables | Kerwyn | Selling old trestle tables update - \$20 plus self-removal. |
| 4.5 | P&C Afternoon teas | Lucie | Update |

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|--------------------------------------|------------------------------|-----------|-----------------------------------------------------------------------------------|
| 4.6 | Puggle Night | Jane | Feedback |
| 5 – Correspondence | | | |
| 5.1 | Correspondence In | Kerwyn | Correspondence log |
| 5.2 | Correspondence Out | Kerwyn | Correspondence log |
| 6 – General Treasurers Report | | | |
| 6.1 | Treasurers Report Presented | Jane | |
| 7 – Principal's Reports | | | |
| 7.1 | CVPS Principal's Report | Phillippa | |
| 7.2 | CV ESC Principal's Report | Dianne | |
| 8 – Other Reports | | | |
| 8.1 | Canteen Treasurers Report | Mallory | Table report Propose report to be presented to canteen sub committee from 2017 |
| 8.2 | Canteen Committee Report | Lucie | PP to Year 1 intro – update. Colouring Competition |
| 8.3 | School Banking | Donna | |
| 8.4 | Fundraising Committee report | James | Proposed calendar for 2017 – including Proposed Sausage sizzle and Disco dates |
| 8.4.1 | Disco | Lucie | Feedback. Report emailed with agenda. |
| 8.4.2 | Term 4 Raffle | James | Update |
| 8.4.3 | Annual Calendar 2017 | James | Proposed activities and dates 2017 |
| 8.4.4 | Term 1 Calendar | James | Term 1 calendar to be approved |

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| 8.4.5 | P&C Shop | Lucie | Donated uniforms, large sizes - 15 medium shirts – Propose embroidery / P&C on them Large pants / shorts discussion Racks – management and upkeep |
| 8.5 | CVPS ESC School Board | Dianne | |
| 8.6 | CVPS School Board | Kerwyn | |
| 8.7 | CVPS Finance Committee | Jane | |
| 8.8 | CVPS ESC Finance Committee | Heather | |
| 9 – General Business | | | |
| | Family Picnic 2017 | Jane | Date and time |
| | Morning Tea Feedback | Jane | |
| | Committee Meetings | Jane | |
| | Treasurers Reports | Jane | |
| | Start Time Surveys | Jane | |
| | Volunteer Policy | Kerwyn | |
| | End of Year support by P&C | Kerwyn | Motion that the P&C provides the 2 schools at the end of the year, after looking at their accounts, a \$250 gift card to be used on improving the school grounds / gardens for all students. |
| 10 – Next Meeting | | | |
| 10.1 | Term 1, Week 3 – 14 February 2017 | | |
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