

Canning Vale Primary School and Education Support Centre P&C Agenda for meeting

| | | | |
|-------|------------|-------------------|-----------|
| DATE: | 9 May 2017 | MEETING NO: | 03:17 |
| TIME: | 6:30pm | MEETING LOCATION: | Staffroom |

| ITEM | ITEM | LED BY | Discussion points and requests |
|---|--|---------|--|
| 1 - Opening and Welcome | | | |
| 1.1 | Welcome new committee, members, and guests | Mallory | |
| 1.2 | Apologies | Mallory | Jane Hannay (VP), Amanda Davis, Craig Jackson |
| 1.3 | Conflicts of Interest | Mallory | |
| 2 - Confirmation of Previous minutes | | | |
| 2.1 | Meeting March 21 st 2017 | Mallory | Motion to endorse the previous minutes |
| 2.2 | AGM Meeting | Mallory | Motion to endorse the AGM minutes |
| 3 - Accept Agenda – New business | | | |
| 3.1 | | Mallory | <p>Request from fundraising committee for \$2000 to fund two discos PO Box- do we need to keep this open and if not, can we close it?</p> <p>Only essential new business will be considered, if time allows.</p> <p>No financial commitments can be voted on without 7 days prior notice to all members.</p> |

| ITEM | ITEM | LED BY | Discussion points and requests |
|---|---------------------------|---|---|
| 4 – Business Arising From Previous Minutes | | | |
| 4.1 | Secretary – position open | Mallory | Call for nominations for role of secretary |
| 4.2 | Canteen treasurer role | Mallory | Call for nominations for role of canteen treasurer. If no nomination, motion to be moved that the role of Canteen and general treasurer be merged, and the duties of both be undertaken by current General Treasurer – Amanda Davies. |
| 5 – Correspondence | | | |
| 5.1 | Correspondence | Kerwyn | Correspondence log to be presented. |
| 6 – General Treasurers Report | | | |
| 6.1 | Treasurers Report | Amanda | Report to be tabled at the meeting. |
| 7 – Principals Reports | | | |
| 7.1 | CVPS Principal's Report | Phillippa | |
| 7.2 | CV ESC Principal's Report | Dianne | |
| 8 – Other Reports | | | |
| 8.1 | Canteen Committee Report | Lucie | Canteen Treasurers Report to be tabled at the meeting |
| 8.2 | School Banking | Mallory on behalf of Ken Barnett, (interim banking coordinator) | New banking coordinator required, Donna has left, Ken Barnett has taken on role until new coordinator sourced. |

| ITEM | ITEM | LED BY | Discussion points and requests |
|-----------------------------|------------------------------|-----------------------------|---|
| 8.3 | Fundraising Committee report | James/Natalie | <ul style="list-style-type: none"> Easter raffle results Bunning's sausage sizzle (Brooke S) Mother's day stall Disco – 16th June Entertainment Books |
| 8.3.1 | Term 2 Calendar | James/Natalie | Calendar for term 2 to be tabled. |
| 8.3.2 | P&C Shop | Lucie | |
| 8.4 | CV ESC School Board | Dianne | |
| 8.5 | CVPS School Board | Phillippa on behalf of Jane | |
| 8.6 | CVPS Finance Committee | Phillippa on behalf of Jane | |
| 8.7 | CV ESC Finance Committee | Heather | |
| 9 – General Business | | | |
| 9.1 | Signatories | Mallory | |
| 10 – Next Meeting | | | |
| 10.1 | Term 2, Week 8 | | |
| Meeting closed | | | |