

# CANNING VALE PRIMARY SCHOOL and EDUCATION SUPPORT CENTRE P&C AGENDA FOR MEETING

DATE:	14 June 2016	MEETING NO:	4:16
TIME:	19:00 to approx 21.00	MEETING LOCATION:	Staffroom

ITEM	ITEM	LED BY	Discussion and Action
<b>1 - Opening and Welcome</b>			
1.1	Welcome new Members and Attendees	Jane	Present:
1.2	Apologies/ /Guests		Apologies:
1.3	Conflict of Interest		James noted as both Employee (Canteen Manager) and General committee member
<b>2 - Confirmation of Previous minutes</b>			
2.1		Jane	Motion to endorse the previous minutes :
<b>3 - Accept Agenda – New business</b>			
3.1		Jane	
<b>4 – Business Arising From Previous Minutes</b>			
4.1	Insurance, Money handling Procedure	Kerwyn / James	Amended cash handling documentation. Key and Cash box register
4.2	Parent Information Sessions	Phillippa	Cyber safety proposed for Term 3.
4.3	Sausage Sizzle updates	Brooke S	<b>2 July 2016</b>
4.4	Fathers Day Stall	Natalie	<b>Update</b>

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4.5	Disco	Mel	Friday 10 <sup>th</sup> June (wk 7) results / feedback and spooky 28 <sup>th</sup> October
4.6	Wish List	Phillippa	<b>Notice Board</b> - Cathedral office suppliers – lockable – boards are up - fitted \$1420 each x 4. Total cost \$6040 include delivery and fitting. Aim is to have noticeboard to post shared campus activities, work, community activites and P&C material. Size 250mm x 1000mm  Motion that the P&C reimburses the school for the value of the notice boards of \$6,040
4.7	Trestle Tables	Kerwyn	<b>Advise that 10 Trestle Tables have been purchased and are in use as approved in 2015. Need to offer for sale 7 to 10 old trestle tables. Proposed price \$20 each</b>
<b>5 – Correspondence</b>			
5.1	Correspondence In	Kerwyn	Correspondence log presented.
5.2	Correspondence Out	Kerwyn	Correspondence log presented
<b>6 – General Treasurers Report</b>			
6.1	Treasurers Report Presented	Amanda	
<b>7 – Principal's Report</b>			
7.1	CVPS Principal's Report	Phillippa	
7.2	CV ESC Principal's Report	Dianne	
<b>8 – Other Reports</b>			
8.1	<b>Canteen Treasurers Report</b>	Mallorie	Query on level required in the Canteen account prior to moving to General account ( to cover breakage & contingencies)
8.2	<b>Canteen Committee Report</b>	Lucy	Nominations for new members of the committee
8.3	<b>School Banking</b>	Donna	Options on Timings?
8.4	<b>Fundraising report</b>		<b>Father's Day stall and Sausage sizzles are discussed in business arising.</b>

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8.4.1	P&C Shop	Lucy	Pricing
8.4.2	Fundraising Committee	Natalie	Nomination of New Members of the committee
8.4.5	Term 2 and 3 activities 2016	Natalie	Fathers Day Stall : Proposed Date Tuesday 30 <sup>th</sup> August 2016 and Thursday 1 September (Term 3 Wk 7)
8.5	<b>CVPS ESC School Board</b>	Dianne	
8.6	<b>CVPS School Board</b>	Kerwyn	
8.7	<b>CVPS Finance Committee</b>	Janet	
8.8	<b>CVPS ESC Finance Committee</b>	Heather	
<b>9 – General Business</b>			
9.1	Uniforms	Kerwyn	Query from parents as to the acceptable colours for tights / leggings under school skirts and dresses
9.2	Conference	Jane	20-21 August at The Astral, Crown
9.3	Choir Uniforms		
9.4	Notice Board Usage		Query re how the space is to be used, what can be put up in it, who can put stuff up ...
<b>10 – Next Meeting</b>			
10.1	Term 3, Week 3 – 2 <sup>nd</sup> August 2016		