

CANNING VALE PRIMARY SCHOOL and EDUCATION SUPPORT CENTRE P&C AGENDA V2 FOR MEETING

DATE:	6 September 2016	MEETING NO:	6:16
TIME:	19:00	MEETING LOCATION:	Staffroom

ITEM	ITEM	LED BY	Discussion and Action
1 - Opening and Welcome			
1.1	Welcome new Members and Attendees	Jane	
1.2	Apologies and Guests		
1.3	Conflict of Interest		James noted as both Employee (Canteen Manager) and General committee member
2 - Confirmation of Previous minutes			
2.1		Jane	Motion to endorse the previous minutes
3 - Accept Agenda – New business			
3.1		Jane	
4 – Business Arising From Previous Minutes			
4.1	Insurance, Money handling Procedure	Kerwyn / James	Final Cash handling procedure emailed to all. File for front office to be presented to meeting
4.2	Parent Information Sessions	Phillippa / Jane	Cyber safety proposed for Term 3.
4.3	P&C Stall at Book week / open night	Jane	Debrief
4.4	WACSSO Conference / Networking	James	Debrief
4.5	Welcome Pack		

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4.6	Choir Shirts / Massed Choir event	Jane	Update
4.7	Trestle Tables	Kerwyn	Selling old trestle tables update - \$20 plus self removal.
5 – Correspondence			
5.1	Correspondence In	Kerwyn	Correspondence log
5.2	Correspondence Out	Kerwyn	Correspondence log
6 – General Treasurers Report			
6.1	Treasurers Report Presented	Jane	
7 – Principal's Reports			
7.1	CVPS Principal's Report	Phillippa	
7.2	CV ESC Principal's Report	Dianne	
8 – Other Reports			
8.1	Canteen Treasurers Report	Mallory	
8.2	Canteen Committee Report	Kerwyn	New Menu for Term 4 Request for \$45 for Kerwyn to attend the Canteen Fusion Professional Development on 5 October.
8.3	School Banking	Donna	
8.4	Fundraising Committee report	James	Members
8.4.1	Sausage Sizzle	James / Brooke	Sunday 11 September at Bunnings
8.4.2	Fathers Day Stall	James	Results
8.4.3	Disco	James	Results of year 6 survey. Disco anchor point required

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8.4.4	Term 4 Raffle	James	Motion to spend up to \$1,000 to conduct a raffle in term 4
8.4.5	Term 4 Calendar	James	Term 4 calendar to be presented
8.4.6	P&C Shop	Lucy	Update
8.4.7	Entertainment Books	Tania	Update
8.5	CVPS ESC School Board	Dianne	
8.6	CVPS School Board	Kerwyn	
8.7	CVPS Finance Committee	Jane	
8.8	CVPS ESC Finance Committee	Heather	
9 – General Business			
9.1	Fathering Project	James	Update
9.2	Website	Jane	P&C section
9.3	Storage King	Jane	Assistance / Donations towards the Fitzroy garden?
9.4	World Teacher Day		
10 – Next Meeting			
10.1	Term 4, Week 3 – 25 October 2016		