

## CANNING VALE PRIMARY SCHOOL and EDUCATION SUPPORT CENTRE P&C Amended AGENDA FOR MEETING

DATE:	21 March 2017	MEETING NO:	02:17
TIME:	18:30	MEETING LOCATION:	Staffroom

ITEM	ITEM	LED BY	Discussion points and requests
<b>1 - Opening and Welcome</b>			
1.1	Welcome new Members, Attendees and guests	Jane	
1.2	Apologies	Jane	
1.3	Conflicts of Interest	Jane	
<b>2 - Confirmation of Previous minutes</b>			
2.1		Jane	<b>Motion to endorse the previous minutes</b>
<b>3 - Accept Agenda – New business</b>			
3.1		Jane	Only essential new business will be considered
<b>4 – Business Arising From Previous Minutes</b>			
4.1	Welcome Pack	Jane	Aim to have it ready by end of Term 1 for new parents in term 2.
4.2	Trestle Tables	Kerwyn	No new business.
4.3	Family Picnic	Jane	Review
<b>5 – Correspondence</b>			
5.1	Correspondence In	Kerwyn	Correspondence log to be presented.

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5.2	Correspondence Out	Kerwyn	Correspondence log to be presented.
<b>6 – General Treasurers Report</b>			
6.1	Treasurers Report Presented	Amanda	<b>Report emailed with Agenda. To be tabled at the meeting.</b>
<b>7 – Principal's Reports</b>			
7.1	CVPS Principal's Report	Phillippa	•
7.2	CV ESC Principal's Report	Dianne	•
<b>8 – Other Reports</b>			
8.1	Canteen Committee Report - Canteen Treasurers Report	Lucie	Canteen Treasurers Report to be tabled at the meeting Documentation – Sub-committee terms of reference – WACSSO has released an updated version and propose that the new terms are best practice.
8.2	School Banking	Donna	Request for volunteer has gone out as Donna has advised that she will shortly be unavailable.
8.3	Fundraising Committee report	James/Natalie	<ul style="list-style-type: none"> <li>• Election Sausage sizzle debrief</li> <li>• Easter raffle</li> <li>• Bunning's sausage sizzle – delivery of fresh items morning of 2<sup>nd</sup> of April</li> <li>• Mothers day stall</li> <li>• Disco – 16<sup>th</sup> June</li> </ul>
8.3.1	Term 2 Calendar	James	Calendar for term 2 to be tabled. Proposal to send out to all families in hard copy.
8.3.2	P&C Shop	Lucie	<b>Neil has organised for help in setting up. Further assistance for running it and packing up requested</b>
8.3.3	Entertainment Books	James	
8.4	CVPS ESC School Board	Dianne	
8.5	CVPS School Board	Kerwyn	
8.6	CVPS Finance Committee	Jane	

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8.7	CVPS ESC Finance Committee	Heather	
<b>9 – General Business</b>			
9.1	2017 AGM	Jane	Follows immediately on from the close of this meeting. All positions will be open as per WASSCO constitution.
<b>10 – Next Meetings</b>			
10.1	Term 1, Week 8 – 21 March 2017 – AGM  Week 3, Term 2 – 9 <sup>th</sup> of May		<p><b>AGM commencing at 7:30 in the staffroom tonight</b></p> <p><b>All positions will be open for nominations at the AGM</b></p> <p>Next Ordinary General Meeting will be held on Week 3 Term 2, on the 9<sup>th</sup> of May in the Staff Room</p>
<b>Meeting to be closed by 7:30</b>			